



## **Minutes of the Alliance, Inc. Board of Director's Meeting** **October 5, 2012**

Directors Present – Director Steve Stengel, Director Janis Lortz, and Director Eric Swanson

The meeting began at 2:05PM.

The Board of Directors discussed and approved the following:

### **Alliance, Inc. Election – 2012**

The Board approved the News From Alliance to be mailed to the membership October 8, 2012 announcing:

The amendment to the By Laws of Alliance, Inc. The amendment changed the election of the Board of Directors from all three Directors elected at the same time to one Director elected every year in December.

The coming election of one Board member in December of 2012.

The election dates of:

October 8, 2012 – Mail election announcement to the Alliance membership.

November 9, 2012 – End the acceptance of candidates for the election.

November 12, 2012 – Mail the ballots to the membership.

December 10, 2012 – Ballots must be postmarked by this date to be counted.

December 17, 2012 – The date to count the ballots.

The Board approved an election procedure where the returned ballots will be collected, unopened, by the Alliance CBO and held until the Board of Directors and the CBO meet to open the ballots and tally the votes together.

### **Policies and Procedures:**

In the interest of consistency and transparency the Board plans to create a set of Policies and Procedures for Alliance, Inc. Director Lortz will begin the project and plans to have an outline available by the end of October.

CBO Haluska is encouraged to write up useful policies and procedures and submit them to the Board for discussion.

Training of Backup Paymaster:

In the interest of Alliance, Inc. being fully backed up and protected from unforeseen events, the Board of Directors will instruct CBO Haluska to make arrangements with Director Lortz to meet approximately once a week for backup paymaster training.

To facilitate Director Lortz' ability to act as backup paymaster, the Board approved spending up to \$1000 on a new computer for Director Lortz that will be capable of running all software used by Alliance, Inc.

The meeting ended at 3:15PM.

Submitted:

Eric A. Swanson - Director, Alliance, Inc.